

Dear Homeowners,

The Association would like to remind all homeowners that **all landscaping changes and exterior modifications must receive approval from the Architectural Review Committee (ARC) before any work begins.**

This includes, but is not limited to:

- Installing or removing plants, shrubs, trees, or flowers
- Changing landscaping beds or borders
- Installing new mulch or rock
- Adding or changing landscape edging
- Installing decorative items or garden features
- Removing existing landscaping
- Making any other changes that alter the exterior appearance of your property

Approval Process

Before beginning any landscaping project:

1. **Submit your request to the ARC for approval.**
2. Include a description of the proposed work and, when applicable, pictures, plans, or a list of the plants/materials you intend to use.
3. **Wait for written approval before beginning the work.**
4. Complete the approved work in accordance with the ARC's approval.

Please do not begin landscaping or exterior modifications until approval has been received. Work completed without the required approval may be required to be removed or corrected at the homeowner's expense.

If you would like to add new mulch to your landscaping, Cocoa Brown mulch purchased from GoMulch and Tracey Stone Landscape Supply will be automatically approved and does not require a separate ARC request.

If you have any questions regarding the approval process or need assistance submitting an ARC request, please contact the management office.

Thank you for your cooperation.

**Sincerely,
Robins Noel**